

# New Satara College of Engineering and Management (Polytechnic) Korti, Pandharpur

# Approved by AICTE & Affiliated MSBTE

MSBTE Institute code: 1523, DTE Institute code: D-6725 Gat No. 429/1/B/1, A/p - Korti, Tal. - Pandharpur, Dist. - Solapur Office 9607772481, 9225538306

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Ref. No. NSCOEM(P) 558/A/May 24.

DATE: 08/05/2024

## **OFFICE ORDER**

### **Admission Committee**

Date: 08/05/24

Following committee is constituted for First Year Admission Process. All members should carry out the Role and Responsibilities assigned below:

Sr.No	Name of the Staff	Department	Desigation
01	Mr. V.H.Londhe	Administrative	Chairman
02 03	Mr.Mali.V.V Mr.Jaiswal S.R.	Mechanical Engineering	Members
04 05	Mr.Kumbhar.V.M Miss.Korake A.A	Civil Engineering	Members
06 07	Mr. Puri.S.B. Mr.Chougule.G.B.	Computer Engineering	Members
08 09	Mr.Bankar D.R. Mr.Gosavi S.S.	Information Techoology	Members
10 11	Mr.Gajare D.M Mrs.Vyavahare .S.D	Electronics and Telecommunication Engg	Members

# Roles and Responsibilities

- > To Counsel and filling the college admission registration form along with valid appropriate details and documents.
- Online registration of students on DTE portal.
- Maintain the record of registered students & Enquiry register (soft copy).

Regular follow up of allotted students.

Regular follow up of registered students and resolve their queries and guide them.

Vikram H. Londhe Principal New Satara College of

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